

CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION

BY-LAW # 02-02-55

**BEING A BY-LAW TO PROVIDE REIMBURSEMENT OF EXPENSES
FOR MEMBERS OF COUNCIL AND MEMBERS OF STAFF
WHEN ON MUNICIPAL BUSINESS**

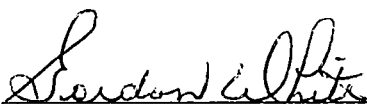
WHEREAS the Corporation of the Township of Whitewater Region deems it necessary to set rates for expenses for members of Council and staff when on municipal business;

AND WHEREAS the Municipal Act, R.S.O. 1990, Chapter M.45, Sections 243 and 245, as amended, provide for the paying of expenses to members of Council, persons appointed to local boards and committees and municipal officers and employees when on Corporation business;

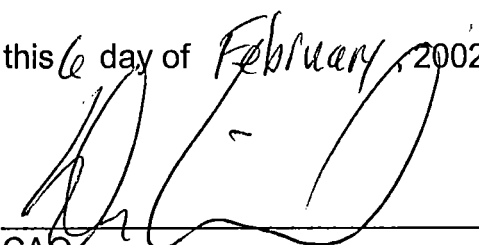
NOW THEREFORE the Council of the Corporation of the Township of Whitewater Region enacts as follows:

1. THAT, when on municipal business authorized by Council outside of the Township of Whitewater Region, municipal officers and employees shall be entitled to receive the following expense allowances:
 - i) Expenses actually incurred for accommodation and parking (receipts required);
 - ii) Expenses for meals to a maximum of \$45.00 per day; \$8.00 - Breakfast, \$12.00 - Lunch, \$25.00 - Supper; (no receipts required). When meals are provided by the event, the reimbursement for that specific meal is not eligible.
 - iii) Registration fees (where applicable);
 - iv) Use of Public Transportation for municipal business;
 - v) Mileage as per appropriate employment by-law;
2. THAT the necessity for municipal officers and employees travelling outside of the municipality shall be at the discretion of the Head of Council in consultation with the Chief Administrative Officer.
3. THAT only one travel expense allowance shall be payable should more than one member of Council or employee travel in the same vehicle;
4. THAT an interim allowance may be provided as long as the required administrative procedures are followed;
5. That all previous bylaws in connection with these items shall be repealed;
6. THAT this by-law shall come into force and take effect immediately upon the passing thereof and remain in force until repealed or amended by Council;

Read a first, second and third time and passed this 6 day of February, 2002



REEVE



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